

8 January 2009, 1130-1230, Booz Allen Hamilton Office, McLean VA

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The Gabriel Chapter Air Force Association Executive Committee (EXCOM) quarterly meeting was conducted on 8 Jan 2009 at BAH McLean.
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Participants:
 - i. Attendees: Ken Spencer, Fred Knowles, Gina Giles, Greg Harrison, Phillip Dasilva, Terry Young (dial-in), Capt Dewitt Latimer, Steve Johnson (dial-in), Tom O'Beirne
 - ii. Unavailable: Nancy Cribb, Tim Carey, LT Col Tim Lambert, , Jon Safley, Lt Col Steve Whitney
 - iii. We thank Greg Harrison, Gabriel EXCOM member, for providing the conference room in the BAH offices, and Ms. Lisa Pemberton for arranging the luncheon.
2. Minutes:
 - a. Minutes of the 24 Nov EXCOM meeting were read into the record by Steve Johnson and accepted as read via a verbal vote of the EXCOM members
 - b. Mr. Knowles updated the financial status of the Chapter to the EXCOM.
 - i. Inflow: We received the AFA National Quarterly Rebate and actually had funding left over from the quarterly lunch.
 1. AFA National Quarterly Rebate - \$537.86
 2. Quarterly Lunch (net): \$9.09
 - ii. Outflow: We expended funding to support the Gabriel Chapter Website, a VA Suite at the convention and Chantilly Academy Awards.
 1. Website hosting - \$260.00
 2. VA Suite at the AFA Convention - \$150.00
 3. Chantilly Academy - \$1000.00 total:
 - a. Gabriel - \$250.00
 - b. State - \$250.00
 - c. Nationals - \$500.00
 - iii. Aggregate financial status as of end of December: \$12,787.54
 - c. Focus of this EXCOM meeting was to get activities up and running. The first step is to identify the activity leads. We need to get the activity leads established as soon as possible, not later than the end of January to ensure we have ample time to prepare and execute the Gabriel chapter Operating Model
 - i. Chapter communications is lead by Nancy Cribb. She is assisted by Phillip Dasilva who is charged with managing the chapter's web page. We still need a communications coordinator and a Newsletter editor. Again, many praises for the improved website.
 - ii. We still need a lead for Chapter Lunches and Community Partner and subs for planning Chapter Luncheons (the next one is scheduled for March), and planning the

Community partners involvement programs. Steve Johnson and Ken Spencer will discuss this at a later date.

- iii. We still need a Membership Activity Lead. AFA has tasked us to recruit 8 new members each quarter. The Membership Activity lead will lead this effort by planning membership involvement programs and Corporate involvement programs
 - iv. The Government Affairs lead is Terry Young. Salutes and Wounded Warrior planning is well under way. The Salute to Space will occur in May, and the Wounded Warrior event will be a Nationals baseball game in August.
 - v. Gina Giles was elected as the Education Activity lead. We discussed the need for female engineers to mentor the young female engineers. Members were asked to recruit female engineers to help with this task. Also mentioned was the upcoming Science Fair that we committed to supporting with judges.
3. The Gabriel EXCOM was closed at 1221 ET, 8 Jan 09.

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